

AGENDA

MONTROSE CITY COUNCIL MEETING

MARCH 11TH 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – FEBRUARY 11TH Meeting Minutes

SPECIAL TOPICS:

- Web's Pub Liquor License DOR Applications for approval
- Re-Zone Application request from resident Kappenman
 - Zoning will recommend/not recommend zone change
- Address Assignment for Kappenman property- 110 N 1st Ave?
- Struck- Baseball field mowing
- Sioux Metro Growth Alliance (Tyler, Bryce)
- Zoning inquiry property: 202 W Main Street

OLD BUSINESS

- City Punch List

NEW BUSINESS

- Sherriff Monthly Report Review
- FEMA Award Funds \$94,003.84 –expires Feb. 15, 2026
- HMGP Grant Opportunity for Citizens
- Campground Host Oath for 2025
- Park Attendant Applicant
- Resolution No. 2025-004 Rates, Fines, and Fees
 - Liquor License Increases

DEPARTMENT REPORTS

- Maintenance:
 - Sander Bids
 - Other updates
- Finance Office:
 - SMGA membership discussion
 - Local BOE Meeting reminder March 20th, 2025 6pm
 - 2025 Fire Protection Contract approval
 - Notice of Vacancy for City Council, Mayor Roles– Election Calendar
 - 2024 Annual Financial Report
 - End of Month Bank Account Balances-Reconciliation – **PRINTOUT**

PAY VOUCHERS - PRINTOUT

HEARING OF THOSE PRESENT

- Limited to two minutes; No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION

- Personnel

ADJOURN (NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)

City of Montrose
Resolution 2022-005
Set Meeting Decorum Policy

WHEREAS, the City of Montrose has determined the need to set the following Policy for Meeting Decorum. In support of and respect for an open, fair and informed decision-making process, the City Council recognize that:

WHEREAS Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

WHEREAS In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each council meeting and council work session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

Therefore, it be resolved that:

- * The Mayor serves as the presiding officer of the Council, the Council President serves in the Mayor's absence.
- * Citizens must be recognized by the presiding officer prior to speaking.
- * Citizens may speak only to the matter for which is being discussed and, in the case of public hearings, those matters which have been advertised and placed on the council meeting agenda.
- * In an effort to accommodate all who wish to address council at a council meeting during the Public Hearing of Those Present, while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the Finance Officer or designee. Speakers are expected to cease comments immediately upon end-time. Citizens will be allowed to speak for up to 2 minutes.
- * Speakers will conduct themselves in a civil and respectful manner at all times.
- * Speakers will address the presiding officer.
- * Questions to council members or city staff will be facilitated by the presiding officer.
- * Speakers will state their name and address.
- * Speakers will make an effort to speak clearly.
- * Speakers will make an effort to speak succinctly.
- * Speakers will not interrupt members of the City Council nor City Staff
- *Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
- *Speakers will refrain from making comments of a personal nature regarding others.
- *Name-calling and/or obscenity is forbidden.
- *Shouting, yelling or screaming is forbidden.

*Council meeting attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.

*Council attendees (audience) should refrain from private conversation during meetings.

*Council attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.

*Council attendees (audience) should not interrupt or speak without being recognized by the presiding officer.

*No campaign placards, banners, or signs will be permitted in the meeting room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.

*Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted.

It is the intent of council to maintain order and enforce Rules of Decorum for its meetings.

Disregard of these rules will be met with the following consequences:

1. The presiding officer will identify out loud the out-of-compliance behavior and request for the behavior to stop.
2. The presiding officer, Finance Officer or designee will read out loud the relevant "rule of decorum."
3. The speaker will be asked to stop the out-of-compliance behavior.
4. If the behavior continues, the offending individual or party will be asked to leave.
5. If the offending individual does not leave, he or she will be escorted out of the building by a police officer.

All other municipal or state laws and enforcements will apply.

BE IT RESOLVED the City of Montrose hereby authorizes this Meeting Decorum Policy to take effect immediately, due to the extreme disruptions at the previous council meeting.

Passed and Adopted this 8th day of November, 2022.

ATTEST:



Nicole Siemonsma
Finance Officer



Justin Hagemann
City of Montrose Mayor

Adopted: November 8th 2022
Published: 11-17-22 \$69.79
Effective: December 7th, 2022

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –February 11th, 2025

On **February 11th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:01pm. **Roll Call:** Council members: Hanisch, Vogel, and Scheff were present. Council Binder arrived at 6:04pm. Finance Officer Siemonsma present. Maintenance Hanisch arrived at 6:10pm. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-022

Moved by council Hanisch, seconded by council Scheff for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-023

Moved by council Vogel, seconded by council Hanisch for approval of the January 14th, January 27th and January 30th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Action 25-024

Moved by council Vogel, seconded by council Hanisch, for approval to assign parcel #19.45.0100 an address of: 309 E Kluckholm Street. **Roll Call:** All favored no opposition. Motion carried.

Resident Stewart was not present for the meeting. Council discussed allowing Stewart to park their camper in the campground for a short term.

Action 25-025

Moved by council Vogel, seconded by council Scheff, for approval of resident Stewart to park their camper in the campground if needed until the end of March pending insurance on the camper be filed with the city finance officer and with the understanding that the city takes no responsibility or liability for the camper. If more time is needed, then Stewart would need to present a written plan of action to the city council in March's regular city council meeting. **Roll Call:** All favored no opposition. Motion carried.

Resident Meehan at their request to be put on the agenda was not present to discuss a delinquent water bill. Council members discussed city ordinances surrounding water shutoff procedures and delinquent water bills. The council directed the finance officer to continue to follow city ordinances regarding this procedure for consistency to the rest of Montrose citizens and secured revenue practices to be able to pay Kingbrook Rural Water for water usage.

OLD BUSINESS:

City Punch list reviewed in conjunction with the 2025 Priority list. Baseball building renovations discussed vs. portable building purchase for concessions and restrooms. Softball scoreboard installation plans discussed, basketball/tennis court renovation vs tearout discussed. Volleyball sand pit tearout discussed. Purchase of park benches discussed.

Action 25-026

Moved by council Vogel, seconded by council Hanisch, to table the Baseball building discussions for another meeting. **Roll Call:** All favored no opposition. Motion carried.

FO will get more information regarding the renovation costs for the basketball-multipurpose court and this discussion will resume in another meeting.

Action 25-027

Moved by council Binder, seconded by council Vogel, for approval to purchase 2 new park benches to place near our playground areas. **Roll Call:** All favored no opposition. Motion carried.

City Bar is under contract and is set to close on offer the end of this week. Kris and Shanon Weber of Salem would like to renovate and continue a bar/restaurant business on main street.

Action 25-028

Moved by council Binder, seconded by council Hanisch for approval to deposit the City Bar Sale Revenue into the Montrose Operations MM account. **Roll Call:** All favored no opposition. Motion carried.

Action 25-029

Moved by council Hanisch, seconded by council Scheff, to approve an operating agreement for Web's Pub to utilize 2 of the city's liquor licenses: Retail On-Sale liquor and Package Off-Sale liquor license for the annual fee outlined in the Rates, Fees and Fines Resolution for 2025 set forth by the city council. **Roll Call:** All favored no opposition. Motion carried.

Action 25-030

Moved by council Hanisch, seconded by council Scheff, for approval of 2nd reading of Ordinance No. 2025-001 FEMA Flood Damage Prevention Regulations. **Roll Call:** All favored no opposition. Motion carried.

NEW BUSINESS:

Sheriff Reports reviewed.

Action 25-031

Moved by council Hanisch, seconded by council Binder, for approval to hold the local board of equalization meeting for Montrose citizens on March 20th at 6pm in the Community Center. **Roll Call:** All favored no opposition. Motion carried.

Continuation of September 2024's meeting discussion of summer mowing responsibility for city baseball field and school lot south of baseball field for the 2025 mowing season ended with the council deciding to keep the agreement made with the school back in January of 2024. The school will take care of the city property located within the fence line of the baseball field on valley road and the city will mow and care for the school's empty lot to the south of the baseball field. The city will roundup the fence line to mitigate weed growth.

Council discussed campground plans for the upcoming 2025 season. Review of the campground host job description, review of the park attendant job description, and the campground bathhouse signage takedown on the east side of building was discussed with a replacement of an outdoor bulletin board mounted on the bathhouse for a customer information station. FO created camper brochures at the request of campers providing feedback. FO asked the council to review the brochures and offer any changes or helpful tips. Council discussed the installation of a camp host mailbox vs. a post office box rental for the camp host, per host inquiry. The council does not mind either option as long as the camp host is responsible for all costs/labor associated with campground mail correspondence.

Camp host asked for the showerheads to be switched out in the bathhouse to wands. Council denied this request due to high probability of shower wands being pulled down and plumbing being damaged.

Action 25-032

Moved by council Binder, seconded by council Hanisch, for approval of the Park Attendant job description and the Camp Host Job Description job roles. **Roll Call:** All favored no opposition. Motion carried.

DEPARTMENT REPORTS

Maintenance Hanisch discussed the need again for a sewer pond aerator system or windmill be purchased in conjunction with the chemicals to be used in pond 1 for preventative maintenance of sludge breakdown. Chemicals were an approved purchase in a prior council meeting, but the windmill discussion was tabled.

Maintenance Hanisch discussed lawn mower needs for the city. New lawn mower pricing was presented and pricing to fix the grasshopper mower was presented as options.

Hanisch voiced the pleasantries

Action 25-033

Moved by council Hanisch, seconded by council Binder, for approval to purchase a windmill for sewer aeration for pond 1. **Roll Call:** All favored no opposition. Motion carried.

Action 25-034

Moved by council Vogel, seconded by council Hanisch, for approval to purchase a long block engine and have maintenance Hanisch fix the grasshopper mower for the city. **Roll Call:** All favored no opposition. Motion carried.

Council members will table the purchase of a new lawn mower for the next council meeting after maintenance Hanisch gets new pricing for other mowers for the council.

Finance officer will start reaching out to past employees for pool manager roles and lifeguard roles and she will also start advertisements for a park attendant, and summer mowing.

FO presented an option for a tree dump sign to post at the city tree dump to alert citizens of the state regulations that need to be followed to keep the site open. Council agreed to have this sign made and posted.

End of month bank account balances reviewed by council.

FEBRUARY VOUCHERS:

PAID Between Meetings

29532e	FEDERAL TAX PAYMENT	1/17/25	\$994.47	Payroll Taxes
29534e	FEDERAL TAX PAYMENT	1/31/25	\$836.63	Payroll Taxes
29537e	CAMPSPOT	2/11/25	\$147.75	January Camp reservation fees
00021e	CLOVER CONNECT	2/6/25	\$58.07	ACH Card Fees for Campground
29536e	SD DOR	2/5/25	\$229.26	Monthly Garbage Tax Reporting

30547	SD RETIREMENT SYSTEM	2/3/25	\$1,254.06	Monthly Reporting
29535e	SECURITY STATE BANK-MONT-ROSE	1/27/25	\$38.40	Deposit Slip Purchase for City
30546	THE SECURITY STATE BANK	2/3/25	\$179.45	Postal shipping fees, Ofc paper/envelopes, BacT water sample
30548	US BANK, N.A.	2/3/25	\$6,259.62	Loan: DVW#2; CW#4

PAID at Council Meeting

30549	A&B BUSINESS	2/11/25	\$333.36	Monthly IT Service; Printer Contract
30550	ACE HARDWARE	2/11/25	\$9.56	Bar Key Copies
30551	ADDY DISPOSAL	2/11/25	\$2,994.00	Monthly Garbage Fee
30552	BADGER METER	2/11/25	\$60.70	Monthly cellular/network fees
30553	BENDERS SEWER & DRAIN	2/11/25	\$925.00	Annual Lift Station Cleaning
30554	CITY OF MONTROSE	2/11/25	\$2.32	Monthly UB Bill
30564	GOLDEN WEST	2/11/25	\$194.62	Monthly Office Phone Bill
30555	KINGBROOK RURAL WATER	2/11/25	\$3,409.60	Monthly Water Purchase-Usage
30556	MCCOOK CO. AUDITOR	2/11/25	\$1,733.50	Monthly Sheriff Fee
30557	MCCOOK CO. EMS, INC.	2/11/25	\$762.06	Monthly Ambulance Fee
30558	MENARDS	2/11/25	\$45.48	City Bar Plumbing Repairs
30565	MIDAMERICAN ENERGY	2/11/25	\$796.52	Prior month Usage
30567	MONTROSE GAS PLUS	2/11/25	\$81.76	Fuel for city equipment
30559	MONTROSE RURAL FIRE ASSOC.	2/11/25	\$8,000.00	Annual Fire Protection Services
30566	NEW CENTURY PRESS	2/11/25	\$325.84	Audit Notices; Resolutions; Mtg minutes
30560	PARTITIONS PLUS, INC.	2/11/25	\$4,895.00	Softball partitions for restrooms
30561	SD 811	2/11/25	\$19.95	Locate Fees
30562	SECURITY STATE BANK-MONT-ROSE	2/11/25	\$30.00	Annual Deposit Box Fee
30563	SOUTHEASTERN ELECTRIC COOP	2/11/25	\$2,639.05	Monthly Electric Bill
	TOTAL PAID:		\$37,256.03	

Pay-roll

	City Council Members		\$2,275.00	Quarterly Payment-Paid in January
	Finance Officer		\$6,278.46	3 pay periods - January
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Supervisor		\$4,216.83	3 pay periods - January
	TOTAL SALARIES:		\$10,595.29	
	GRAND TOTAL:		\$45,909.49	

Action 25-035

Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.

Roll Call: All favored no opposition. Motion carried.

Hearing of those present: none

Action 25-036

Moved by council Hanisch, seconded by council Vogel to **Adjourn** at 8:00pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____
Nicole Siemonsma
Finance Officer

City Mayor or Council President

Published once at the approximate cost of: _____
Publish Date: _____

SPECIAL TOPICS

PUBLIC NOTICE
NOTICE OF PUBLIC HEARING
ON APPLICATIONS FOR SALE
OF ALCOHOLIC BEVERAGE LICENSE

NOTICE IS HEREBY given that the City Council in and for the City of Montrose, in McCook County, South Dakota on the 11th day of March at 6:00pm at the Montrose Community Center, will meet in regular session to consider the following applications for an Alcoholic Beverage License Retail (on-sale) Liquor and Retail (on-off sale) Malt Beverage & SD Farm Wine to operate within the municipality for the 2025 licensing period, which has been presented to the City Council and filed in the City Finance Office.

Web's Pub
117 W Main Street
Montrose, SD 57048
McCook County, South Dakota
Kris & Shanon Weber, Owners
Retail (on-sale) Liquor
Retail (on-off sale) Malt Beverage & SD Farm Wine
NEW LICENSES

Published: February 27th, 2025

Cost: \$16.54

Salem Special Newspaper

Salem, SD 57058

NOTICE OF PUBLIC HEARING

Pursuant to SDCL 11-4-12, notice is hereby given that the Montrose Planning Commission will hold a public hearing on MARCH 11th, 2025, regarding the possibility of rezoning the property located on 1st Ave: Parcel #19.37.1000 from the I-1: Industrial District to the R-1: Residential District.

The Planning Commission public hearing will be held at the following time, date and location:

6:00 pm

MARCH 11th, 2025

Montrose Community Center

The purpose of this hearing is to explain the proposed rezoning to interested persons, to answer questions, and to hear public comment. The Planning Commission invites all interested persons to attend and offer their comments. Those interested persons not able to attend are invited and encouraged to send written comments, prior to the hearing, to the City of Montrose, PO Box 97, Montrose SD 57048

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this hearing, please contact the Finance Officer at (605) 363-5065. Anyone who is deaf, hard-of-hearing or speech-disabled may utilize Relay South Dakota at (800) 877-1113 (TTY/Voice). Notification 48 hours prior to the hearing will enable the City to make reasonable arrangements to ensure accessibility to this hearing.

Nicole Siemonsma
Finance Officer

Published once at the approximate cost of \$20.17.

CITY OF MONTROSE

ZONING NOTICE

An Application has been filed for

REZONE

at this location (1ST Ave – Parcel #19.37.1000)

from an INDUSTRIAL ZONE to a RESIDENTIAL ZONE

A PUBLIC HEARING on this application will be

Held on: 3/11/2025

A second PUBLIC HEARING on this application will be

Held on: 4/08/25

A third PUBLIC HEARING on this application will be

Held on: 5/13/25

Location: Montrose Community Center

ATTENTION

DO NOT REMOVE UNTIL ABOVE MEETINGS ARE COMPLETE

CITY OF MONTROSE
RE-ZONING APPLICATION
PLANNING & ZONING COMMISSION
CITY COUNCIL

Name of Applicant: Brian Kappenman

Address of property for re-zone: Lot # 1 C.F. Addition
Montrose Zip Code 57048

Phone: _____ Date: 2-7-25 Fee: \$75.00 Paid: yes ___ no ___

Present Zoning: Industrial Proposed Zoning: Residential

Signature of Present Owner of Record: [Signature]

Legal Description of Property: Lot 1 Montrose C.F. Addition

Describe Purpose of Re-Zoning: (Attach map and designate location of property.):
Multi-Family Housing Units x 4

Zoning Administrator Comments: Goal - Senior living for Montrose

Planning & Zoning Commission Comments: _____

Planning & Zoning Meeting: 3-11-25 Time: 6pm

Publish Date: 2-27-25 Posting Date (on property): 2-13-25
Action Taken: _____

City Council Meeting: 4-8-25 / 5-13-25 Time: 6pm

Publish Date: 3-27-25 / 5/1/25 Posting Date (on property): 2-13-25
Action Taken: _____

Conditional Permit Publishing

Kappenman Re-Zone

ADDRESS ASSIGNMENT

Recommend: 110 N 1ST AVE

4 units: Housing: 112, 114, 116, 118



WEST SIDE: ODD NUMBERING

EAST SIDE: EVEN NUMBERING



Sioux Metro Growth Alliance

196 E. 6th St., Suite 200

Sioux Falls, SD 57104

Phone: (605) 679-7149

Email: info@siouxmetro.com



OLD BUSINESS

QTY PUNCHLIST ITEMS

NEED:	BID AMOUNT	Actual Spent	COMPANY/SERVICE	Notes:
POOL NEEDS				
Urinal Removal (1) West restroom				
Poolhouse window replacement-Mens				
Water Spicket Leak-new floor concerns				
Restroom partitions				
Total Goal:	\$0.00			
BASEBALL FIELD NEEDS				
Urinal Removal (1) Mens side				
Plywood partition for women's toilet	\$200.00			
Plywood door for partition-womens toilet	\$60.00			
Storage building soffit repair	\$200.00			
Total Goal:	\$460.00			
SOFTBALL FIELD NEEDS				
Bathroom Partitions - NEED INSTALL	\$4,895.00	\$4,895	Partitions Plus, Inc.	
INSTALL New Scoreboard	\$3,000.00			COST ESTIMATE; Hanging; Electrical
Total Goal:	\$7,895.00			
CAMPGROUND NEEDS				
New Lawn Mower?				
Way finding signs NEED INSTALL		\$949.85		SignDesign-done 2024
Basketball/Tennis Court (Volleyball Pit)				
Basketball/Tennis Court Fix				
Volleyball Pit				Tear Out?
WATER TOWER SHED				
Building integrity repair				Growing Water Fund

NEW BUSINESS

City of Montrose

February 2025 Law Enforcement Report

Hours

Contract Hours Per Week	10
Average Per Day	1.43
Days in Month of <u>February</u>	28
Hours Required for Month	40.00
Hours Worked by McCook County Sheriff's Office	73.5

Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	3
Mental Health	0
Missing Persons	0
Motorist Assist	1
Other	3
Protection Order	0
School Patrol	2
Theft	0
Transport	0
Traffic Stops	12
Warnings Issued	8
Citations Issued	4
Warrants	0
Welfare Check	0

*Speeding 3w
Other 1c
Equipment - 3w
Alcohol Related - 1c*

Date Prepared: 03/03/2025

City of COUNTY

February 2025 Law Enforcement Report

Hours

Contract Hours Per Week
Average Per Day
Days in Month of February 28
Hours Required for Month 0.00
Hours Worked by McCook County Sheriff's Office

Contacts

911 Hang-Up	0
Accident	5
Alarm	0
Animal Complaint	5
Assist	5
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	1
Disturbance	0
Domestic Assault	0
DUI	1
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	1
Motorist Assist	3
Other	19
Protection Order	1
School Patrol	0
Theft	0
Transport	0
Traffic Stops	52
Warnings Issued	34
Citations Issued	18
Warrants	0
Welfare Check	3

Date Prepared: 03/03/2025

City of Bridgewater

February 2025 Law Enforcement Report

Hours

Contract Hours Per Week	15
Average Per Day	2.14
Days in Month of <u>February</u>	28
Hours Required for Month	60.00
Hours Worked by McCook County Sheriff's Office	96.75

Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	1
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	1
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	2
Mental Health	1
Missing Persons	0
Motorist Assist	0
Other	2
Protection Order	0
School Patrol	1
Theft	0
Transport	0
Traffic Stops	14
Warnings Issued	14
Citations Issued	0
Warrants	0
Welfare Check	3

*Speeding - 3w
Other - 1w
Equipment - 6w*

Date Prepared: 03/03/2025

City of Canistota

February 2025 Law Enforcement Report

Hours

Contract Hours Per Week	30
Average Per Day	4.29
Days in Month of <u>February</u>	28
Hours Required for Month	120.00
Hours Worked by McCook County Sheriff's Office	178.5

Contacts

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	0
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	3
Domestic Assault	0
DUI	1
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	2
Protection Order	0
School Patrol	9
Theft	0
Transport	0
Traffic Stops	11
Warnings Issued	10
Citations Issued	1
Warrants	0
Welfare Check	0

*Speeding - 12
Other - 4W
Equipment - 3W*

Date Prepared: 03/03/2025

City of Salem

February 2025 Law Enforcement Report

Hours

Contract Hours Per Week	52
Average Per Day	7.43
Days in Month of <u>February</u>	28
Hours Required for Month	208.00
Hours Worked by McCook County Sheriff's Office	318.50

Contacts

911 Hang-Up	0
Accident	2
Alarm	1
Animal Complaint	1
Assist	2
Bar Checks	0
Burglary	1
Child Abuse	0
CHINS	1
Disturbance	0
Domestic Assault	0
DUI	1
Intentional Damage	0
Investigations	3
Mental Health	1
Missing Persons	0
Motorist Assist	0
Other	7
Protection Order	0
School Patrol	9
Theft	3
Transport	4
Traffic Stops	30
Warnings Issued	24
Citations Issued	6
Warrants	5
Welfare Check	2

*Speeding < 10w
Other < 7w
Equipment < 5w*

City of Spencer

February 2025 Law Enforcement Report

Hours

Contract Hours Per Week	2.5
Average Per Day	0.36
Days in Month of <u>February</u>	28
Hours Required for Month	10.00
Hours Worked by McCook County Sheriff's Office	39.75

Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	0
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	1
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	1
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	1
Warnings Issued	0
Citations Issued	1
Warrants	0
Welfare Check	0

Other - 10

Date Prepared: 03/03/2025

* City to Citizen Grant *

Updated Notice of Funding Opportunity (NOFO)

Hazard Mitigation Grant Program (HMGP) DR-4807

SUMMARY:

On July 26, 2024, the State of South Dakota submitted a request for a major disaster assistance declaration for the flooding event from June 16, 2024 – July 8, 2024, in twenty-five counties through eastern SD. President Biden determined the flooding event constituted a major disaster, and the State's request was approved on August 15, 2024.

Subsequently, an approximate of **\$5,878,805.89** is available via the **Hazard Mitigation Grant Program (HMGP) under SD DR-4807**. Funding is available for local governments and certain private-non-profit organizations to apply for hazard mitigation projects that will reduce the loss of life and property by lessening the impacts of future disasters. DR-4807 allows up to 5% (**\$293,940.29**) for Initiative Projects and up to 7% (**\$411,516.41**) for Mitigation Planning.

Funding will first be prioritized in the declared area(s). A project may be outside of this area as long as the risk reduction benefits the declared county or counties (e.g., watershed mitigation). If funding cannot be used in the affected area, then it may be available statewide regardless of whether it benefits a declared county.

If you are interested in discussing the eligibility of mitigation projects or beginning the application process, please contact the State Hazard Mitigation Officer, Jim Poppen, at 605-773-3231 or jim.poppen@state.sd.us

PROJECT TIMELINE:

- **May 30th, 2025:** Applications are due to the State Office of Emergency Management (OEM) via FEMA GO; it is highly encouraged and welcomed to submit applications prior to this deadline.
- **June 2025:** OEM reviews all applications and presents applications to the State Hazard Mitigation Team.
- **July 2025:** State Hazard Mitigation Team approved projects are submitted to FEMA Region VIII.
- FEMA Region VIII has up to one full year to award projects (**August 2026**).
- Project cost shares are as follows: **75% Federal Match / 15% State of SD OEM Match / 10% Local Applicant Match.**
- Subrecipients will be eligible for 5% of the project award amount for management costs.

STATE OF SD OEM CONSIDERATIONS:

- Applications submitted past the deadline will not be considered for funding.
- Subrecipients may apply for up to 5% of their total project cost as Subrecipient Management Cost (SRMC). SRMC **must** be included in the application as a separate line-item within the budget section of the application. No SRMC funding will be available to the applicant until all final expenses are reconciled and their SRMC expense log has been submitted for verification. Mitigation staff will submit the SRMC and amendment to FEMA Region VIII for approval. Upon receiving the project amendment for SRMC, mitigation staff will process the reimbursement for the SRMC and close the subgrant.
- All agencies that have a stake in environmental and historical preservation for your project will need to have an environmental letter sent to them for their response on your project. The initial letters sent to the agencies and the response letters **must** accompany the application. If construction is taking place on or near tribal property, it is a possibility the Tribal Historic Preservation Office may request a Class III Archeological Survey to be completed prior to award. This survey is an eligible expense as long as it occurred after the declaration date.
- Supporting documentation for applications can be located on the OEM website under [Mitigation Grant Program](#) or by visiting [SDOEM Applying for Hazard Mitigation Assistance Story Map](#).
- Each application **must** contain the applicable Project Checklist found on the OEM Story Map. If there isn't a checklist available for the specific project, reach out to OEM Staff.

FEMA RESOURCES:

- FEMA Hazard Mitigation Assistance (HMA) Guidance: [Hazard Mitigation Assistance Grants | FEMA.gov](#)
- FEMA 5% Initiative Project Guidance: <https://www.fema.gov/hmgrp-appeal-categories/5-initiative>
- FEMA Mitigation Planning Guidance: [Hazard Mitigation Planning | FEMA.gov](#)
- FEMA Management Cost Guidance: https://www.fema.gov/sites/default/files/2020-07/fema_DRRRA-1215-hazard-mitigation-grant-program-management-costs-interim-policy.pdf
- FEMA GO Getting Started Guidance: https://www.fema.gov/sites/default/files/2020-07/fema-go_user-registration-login_reference-guide.pdf
- FEMA Benefit Cost Analysis version 6.0 software and resources: [FEMA BCA Version 6.0](#)

I do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of South Dakota, and that I will faithfully discharge duties as Campground Host for the City of Montrose, McCook County, to the best of my ability.

Signature *Janet Ruppel*

Sworn to before me this ___ Day of ___ A. D. 2025.

Signature of officer administering oath

(seal) Finance Officer

Park Attendant Job Posting Feb. 2025

WE'RE HIRING

PARK ATTENDANT
PART-TIME SEASONAL

Under the direction of the Montrose City Council, the Parks Attendant is responsible for general maintenance of city park buildings, and campground lawn mowing.

WORK WITH US!

Send your resume to:
montrose@goldenwest.net

**CITY OF MONTROSE
RESOLUTION 2025-001**

WHEREAS, the City of Montrose has determined the need to set the following rates, fees and fines. This Resolution updates and replaces Resolution 2024-001 with an updated private swim lessons, campground, demolition permit, and fireworks fine.

RATES

Water per 1000 gallons	\$ 21.00 base rate – Within City Limits Outside City Limits - Base Rate plus 1.5 times the city rate \$5.40 for every 1000 gallon segment used
Water Surcharge	\$ 3.95 per month until retirement of 2019 water tower loan
Bulk Water Purchase	\$ 25.00 per 1000 gallons
Sewer Base Rate	\$ 15.75 per month for residential, commercial, churches, school, and per apartment unit whether occupied or unoccupied
Sewer Surcharge 1	\$ 14.70 per month until retirement of the 2009 sewer project loan for residential, commercial, churches, school, and per apartment unit whether occupied or unoccupied
Sewer Surcharge 2	\$ 7.50 per month until retirement of the 2021 sewer project loan for residential, commercial, churches, school and per apartment unit whether occupied or unoccupied
Residential Garbage	\$ 22.79 per residential unit - includes Garbage/recycling rate-\$20.91 Garbage tax-\$0.88 Dump fee-\$0.94 Dump-tax-\$0.06 Per city ordinance and the garbage collection company, garbage must be placed on curb in a container.
Dump Fee (non-residential)	\$ 1.00 per apartment unit whether occupied or unoccupied, commercial, churches, American Legion and school

FEES

Water Deposit	\$ 130.00
Sewer Deposit	\$ 70.00
Returned Check Fee	\$ 40.00
Certified Mail Fee	Current USPS rate
Bulk Item Garbage Tags	\$ 5.00 per tag

Special Event Fee	\$ 20.00 Per Event Application
Liquor License	<i>Population 4666 in 2023</i> \$ 300.00 Retail (on-sale) Liquor \$ 300.00 Retail (on-sale) Restaurant \$ 300.00 Package (off-sale) Liquor \$ 500 → \$ 300.00 Retail (on-off sale) Cider & Wine \$ 300.00 Retail (on-off sale) Malt Beverage/SD Farm Wine
Day Pass per person	\$ 3.00 (no free admission for campers)
Family Swim Pass	\$ 75.00 per immediate family
Individual Swim Pass	\$ 45.00 per person
Pool Party Rental	\$ 100 per hour, minimum 1 hour. ≤30 swimmers \$ 150 per hour, minimum 1 hour. >30 swimmers
Swimming Lesson Fee	\$ 25.00 per child per session (8 days offered)
No Private Lessons Offered	Private Lessons not offered in Montrose
Ball field rental for out of town teams	\$ 50 (\$25 per team) if no Montrose team is playing
Camping	\$ 25 nightly for sites: 03-31 \$ 30 nightly for un-used seasonal campsites \$ 150 for weeklong stays \$ 2000 Annually for Seasonal sites \$ 25 for picnic shelter reservation
Electric Car Charging in Campground	\$ 20 per vehicle
Animal License (January renewal or at time animal is obtained)	\$ 5.00 per animal neutered or spayed \$ 10.00 per animal intact \$ 10.00 per residence with 1-6 fowl.
Kennel License (January renewal or at time of approval after public hearing) Non-kenned animals must be licensed separately	\$ 250.00 for a kennel holding up to 6 dogs \$ 100.00 for each additional dog over 6.
Golf Carts (January renewal or at time Golf cart is obtained)	\$ 10.00 per golf cart / non-transferable
Nuisances	
Grass Mowing	\$ 300.00 per hour minimum one hour
Property Clean-up	\$ 300.00 per hour minimum one hour
Plus mileage	\$ 5.00 per mile
Plus tonnage	\$ 70.00 per ton
Water reconnection or valve turnoff (other than emergency)	
Week days between 9:00AM & 5:00 PM	\$ 50.00 per valve turn
If water service has been disconnected due to non-payment, all charges and fees must be paid in full with cash or money order prior to service being restored. Checks and credit cards will not be accepted.	
Water Meter tampering fee	\$ 250.00
Water Meter estimation fee	\$ 15.00
Water Tapping	\$ 300.00
Sewer Tapping	\$ 200.00
Water Meter	\$ 250.00

Notary Services (non-city business)	\$ 10.00 per document paid to city
Building Permit Fees	\$ 10 per \$1000, \$10 minimum
Zoning Fees: Each fee applies plus hearing notice publication costs.	
Variance request	\$ 75.00
Rezoning request	\$ 75.00
Conditional use request	\$ 75.00
Street or Alley Vacation	\$ 75.00
Platting request	\$ 75.00
Demolition Permit	\$ 25.00
FINES	
Late Payment of Utility Bill	\$ 10.00 if not paid in full by the 15 th of the month
Camping Violations	\$ 100.00 Non-compliance \$ 15.00 Fee Collection Fine
Non-Licensed Animal	\$ 100.00 per non-licensed animal
Animals at Large	\$ 150.00 per animal
Parking Ban	\$ 25.00
Abandoned, Wrecked or Dismantled Vehicle	\$ 25.00 per day
Burning Ban	\$ 50.00 first offense \$ 100.00 each additional offense
Unauthorized Dumping	\$ 50.00 first offense \$ 75.00 second and each additional offense
Stop Work Order Violation	\$ 100.00
Performing work without a Building Permit	\$ 100.00
Fireworks Fine; Section 5 ORD violation	\$ 50.00 per day

BE IT RESOLVED the City of Montrose hereby authorizes these fees and fines to take effect February 12th, 2025 and hereby designates these charges to be enforced and collected by the appropriate agency.
Passed and Adopted this 14th day of January 2025.

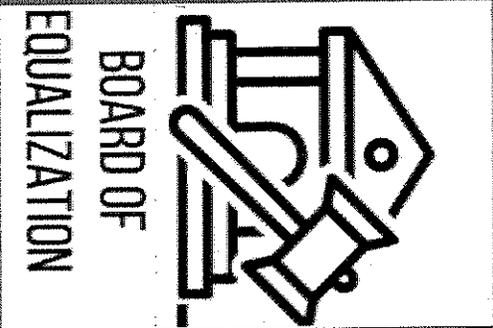
ATTEST:

Mayor or Council President Signature

Nicole Siemonsma
Finance Officer

Adopted: 1/14/25
Published: 1/23/25
Effective: 2/12/25

DEPARTMENT
REPORTS



LOCAL BOARD OF EQUALIZATION MEETING

March 20th, 2025

6:00pm at the Montrose Community Center

APPEAL FORMS AVAILABLE: March 3rd at City Hall

Forms must be turned in by: March 14th, 2025.

2025 Contract for Fire Protection

In accordance with SDCL 8-9-4, this contract is entered into this day between **Montrose City**, acting through the City Council, and the Montrose Rural Fire Association and Montrose Community Fire Department, non-profit fire protection associations legally organized under the laws of the State of South Dakota, for the expressed purpose of providing fire-fighting equipment and protection for said city. The term of this contract will be for a period of **ONE** year beginning the 4 day of March.

The parties hereto mutually agree as follows:

1. Said Fire Department will provide fire-fighting equipment and protection within the city limits of the Montrose and are specifically agreed to by both the Montrose City Council and the Montrose Rural Fire Association.

2. In consideration of said Fire Department providing fire protection service, Montrose City, acting through its City Council, agrees to budget and appropriate \$8000- per year, for fire protection services by the Montrose Rural Fire Truck Association. Such annual payment being due and payable to the Montrose Rural Fire Truck Association on or before 4 (day) March (month) 2025 (year).

3. At any time after signing of this contract the City and the Fire Association may by amendment increase or decrease the amount to be paid by the City for fire protection and service. In the absence of such amendment or notice or cancellation of this contract as hereinafter provided, the terms and conditions hereof, including the payment by Montrose City to be made to the Montrose Rural Fire Truck Association, shall continue on a year-to-year basis.

4. Either party hereto may cancel and terminate this agreement at the end of any calendar year, provided notice of such intention in writing to so terminate and cancel the agreement shall be given no later than November 1st, of said year, otherwise, it shall remain in force for the ensuing year.

Dated this 18 day of February, 2025

Montrose City
McCook County, South Dakota

BY: _____ Mayor/President

BY: _____ Finance Officer

BY: _____ Council Rep

Montrose Rural Fire Board

BY: Ted Anderson
President

Montrose Community Fire Department

BY: Brian Smith
Fire Chief

The Montrose Rural Fire Association covers Montrose City limits.

Total Amount due is \$ 8000

NOTE: Please return signed agreement with payment to: P.O. Box 21 Montrose S.Dak. 57048

Thank you for your consideration.
Montrose Rural Fire Association

**NOTICE OF VACANCY
MUNICIPALITY OF MONTROSE**

The following offices will become vacant due to the expiration of the present term of office of the elective officer:

City Council: Nick Vogel	Ward I – 2-year term
City Council: Alex Binder	Ward I – 2-year term
City Council: Jasen Hanisch	Ward II – 2-year term
City Council: Justin Scheff	Ward II – 2-year term

Circulation of nominating petitions may begin on April 8th, 2025, and petitions may be filed in the office of the finance officer located at 100 W Main Street between the hours of 8:30 a.m. and 3:00 p.m. central time. The deadline for filing nominating petitions is no later than the 9th day of May 2025; or mailed by registered mail not later than the 9th day of May 2025, at 5:00 p.m. central time.

Nicole Siemonsma
Finance Officer
Montrose, S.D.

Published twice at the approximate cost of \$ _____

Publish 03/20/2025 & 03/27/2025

(publish 2 consecutive times between March 15 and March 30)

2025 MUNICIPAL ELECTION CALENDAR

The dates to the right are the only date options for annual municipal elections. There are **no other date options**. The school may request to combine with you on any of these dates. Both jurisdictions have to agree to combine.

	APRIL 8	JUNE 3	JUNE 17
	Second Tuesday in April (a school may combine with you on this date)	First Tuesday after the first Monday in June (may combine with School)	Must combine with the school on the third Tuesday in June
Deadline for the governing board to establish the election date if they choose a different date than the 2nd Tuesday in April. (9-13-1 & 9-13-1.1 & 9-13-1.2 & 13-7-10)	No later than January 14	No later than January 14	No later than January 14
Publish notice of vacancies and time and place for filing petitions each week for two consecutive weeks. (9-13-6, 9-13-40 & 05:02:04:06 & 13-7-5) (NOTE: confirm that all notices have been received <u>and</u> published by the paper: ask for a confirmation email)	Between the dates of January 15 th & 30 th	Between the dates of Feb. 15 th & March 1 st	Between the dates of March 15 th & 30 th
Earliest date for candidate to sign the declaration of candidacy, to begin petition circulation and earliest date to file nominating petition. Ensure the candidate is registered to vote in the correct municipality/ward. (9-13-9, 9-13-40, 9-13-37, 13-7-6; 05:02:08:13 and 05:02:08:11)	January 31 st	March 1 st	April 8 th
Deadline for filing nominating petition. If this is a Friday , please plan accordingly to be available to accept petitions. Registered mail is acceptable if postmarked by the deadline date and time. (9-13-7, 9-13-40, 9-13-37, 13-7-6)	(FRIDAY) Feb. 28 th 5:00 pm	(TUESDAY) March 25 th 5:00 pm	(FRIDAY) May 9 th 5:00 pm
Deadline for submission of written request to withdraw candidate's name from nomination. If you will not have an election, you DO NOT have to publish anything further or notify our office. (9-13-7.1, 13-7-7 & 05:02:07:05) Remember to issue certificates of election. See page 2 for more info.	Feb. 28 th 5:00 pm	March 25 th 5:00 pm	May 9 th 5:00 pm
Deadline for Candidates, in first class municipalities only , to file the Candidate Financial Interest Statement with the person in charge of the election. (12-25-30) A sample form can be found at sdsos.gov .	Within 15 days of filing nominating petition	Within 15 days of filing nominating petition	Within 15 days of filing nominating petition
Have you ordered your election kit? McLeod's Printing in Mitchell (605-996-5151) is the only company in SD that sells election kits. Check to see if you need to order absentee ballot combined envelopes. Absentee materials may not be included in the election kit. (https://sdlegislature.gov/Rules/Administrative/05:02:10:01:03)	Order so you receive before absentee voting begins	Order so you receive before absentee voting begins	Order so you receive before absentee voting begins
Once you know you have an election, you must draw for candidate order on the ballot. Each candidate or candidate representative may be present. (9-13-21)	Draw after petition filing deadline	Draw after petition filing deadline	Draw after petition filing deadline
Have your governing board appoint your Election Board. (9-13-16.1 & 05:02:05:11.01). You may use high school seniors (<i>must be 18 years old</i>). (13-27-6.1) Compensation for the election board. (9-13-16.1) The county auditor may have election worker names.	Anytime	Anytime	Anytime
First publication of voter registration notice. Must be published for two consecutive weeks <u>online</u> and in your official newspaper. (12-4-5.2 & 05:02:04:04)	Between the dates of March 3 rd & 7 th	Between the dates of April 28 th & May 2 nd	Between the dates of May 12 th & 16 th
Second publication of voter registration notice. The last publication to be not less than ten nor more than fifteen days before the deadline for registration. (12-4-5.2 & 05:02:04:04)	Between the dates of March 9 th & 14 th	Between the dates of May 4 th & 9 th	Between the dates of May 18 th & 23 rd
Deadline for voter registration. (12-4-5 & 12-4-5.2)	March 24 th by 5:00 pm	May 19 th by 5:00 pm	June 2 nd by 5:00 pm

Absentee ballots must be made available no later than 15 days prior to the election (9-13-21). Sample ballots must be printed on yellow paper, and we encourage you to put the word SAMPLE on the sample ballot. The paper ballot form can be found at 05:02:06:12.	March 24 th	May 19 th	June 2 nd
Publish notice of election that needs to be published each week for two consecutive weeks. First publication must be at least 10 days before the election. (9-13-13 & 05:02:04:08) (Note: May 26 th is Memorial Day)	Weeks of March 24 th & March 31 st	Weeks of May 19 th & 26 th	Weeks of June 2 nd & 9 th
Publish facsimile ballot in the week before the election. The calendar week falls from the Monday to the Saturday of the week prior to the Tuesday of Election Day. (9-13-13 & 12-16-16.2 talks about the size for publication) (Note: May 26 th is Memorial Day)	Week of March 31 st	Week of May 26 th	Week of June 9 th
If using optical scan ballots: Not more than ten days prior to an election, the person in charge of the election shall conduct a test of the automatic tabulating equipment. Notice of the test, must be published at least 48 hours prior to the test. (12-17B-5 & 05:02:09:01.01) (Note: May 26 th is Memorial Day)	Anytime between March 29 th - April 7 th	Anytime between May 24 th - June 2 nd	Anytime between June 7 th - 16 th
Deadline for a voter to absentee vote in-person. (12-19-2.1) - during regular office hours or until five p.m. on the day before the election, whichever is later.	April 7 th by 5:00 pm	June 2 nd by 5:00 pm	June 16 th by 5:00 pm
A voter, who is confined due to sickness or disability, may request an absentee ballot via authorized messenger until 3:00 pm the day of the election. The ballot must be returned to you in time for you or your staff to get it to the proper polling location by 7:00 pm (local time).	APRIL 8 until 3:00 pm	JUNE 3 until 3:00 pm	JUNE 17 until 3:00 pm
ELECTION DAY. Polls open 7:00 am to 7:00 pm. (9-13-1, 13-7-10) The person in charge of the election MUST BE AVAILABLE from 7:00 am until the ballots have been counted and all election materials and supplies have been returned to the person in charge of the election.	APRIL 8	JUNE 3	JUNE 17
Deadline for official canvass. (9-13-24)	April 15 th	June 10 th	June 24 th
Issue certificates of election. (9-13-5 & 9-13-28; 05:02:15:08 & 05:02:15:09) (<i>Appointed candidates do not receive a certificate.</i>)	Within 2 days after canvass	Within 2 days after canvass	Within 2 days after canvass
In a first class municipality, an official must file an Elected Official Financial Interest Statement (3-1A-4). The financial interest statement is filed with the person in charge of the election and a sample form can be found at sdsos.gov .	Within 15 days of taking oath of office	Within 15 days of taking oath of office	Within 15 days of taking oath of office

Oaths of Office: There is nothing in Administrative Rule that outlines the form/wording of an oath of office. Please work with your (city or school, depending on which calendar) attorney to write the oath. Also, there is nothing that clearly guides you as to when your officials must take the oath. Work with your attorney regarding this. Reference [SDCL 9-14-5](#) for qualifying for office.

Note: If the municipal election is combined with a school election on a date other than the 2nd Tuesday in April, all dates follow [SDCL 13-7](#) (except when combined with the county for a primary election). Additional information on combining elections may be found at: <https://sdsos.gov/elections-voting/assets/CityandSchoolcombinedelectionQ&A.pdf>

Ballot color for combined elections: If combining, one ballot must be white, and the other jurisdiction will use a contrasting color (**do not use yellow** as that is the color for sample ballots). [05:02:06:18](#)

Notify County Auditor: Contact your county auditor when you know you will have an election and ask if he/she can be available from 7:00 am to 7:00 pm on that date to answer questions regarding voter registration. ([SDCL 7-7-2](#))

Missed Election Notices: We encourage any city that misses a publication to get it published and post the notice around their jurisdiction. The notice would still be considered late, and the election could still be challenged. Contact your city attorney if you miss a notice.

Petitions: To check the registration status of the candidate and petition signers (**Finance Officers are required by law to do this for candidate petitions**), per [05:02:08:00](#), go to: <http://cityandschoollookup.sdsos.gov/Login.aspx>. If you forgot your username and password, or never had one, contact the Secretary of State's Election Team and we will provide one to you. Elections@state.sd.us

First Class Municipalities: Aberdeen, Belle Fourche, Box Elder, Brandon, Brookings, Harrisburg, Huron, Madison, Mitchell, Pierre, Rapid City, Sioux Falls, Spearfish, Sturgis, Tea, Vermillion, Watertown and Yankton.

Home Rule Municipalities: Aberdeen, Beresford, Brookings, Elk Point, Faith, Ft. Pierre, Pierre, Sioux Falls, Springfield and Watertown.

Contact a member of the Secretary of State's Election Team with any questions at Elections@state.sd.us or 605-773-3537.

Additional **election information** can be found at: <https://sdsos.gov>. Click on **Elections & Voting** then the City/School Resources button.

ANNUAL REPORT FOR CITY OF MONTROSE
AS OF AND FOR THE YEAR ENDED December 31, 2024

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS

	General				Total
	Fund	Fund	Fund	Fund	Governmental Funds
Beginning Balance	1,044,346.93	0.00	0.00	0.00	1,044,346.93
Revenues and Other Sources:					
Taxes:					
Property Taxes	141,599.48	0.00	0.00	0.00	141,599.48
Airflight Property Tax	0.00	0.00	0.00	0.00	0.00
General Sales and Use Taxes	118,427.12	0.00	0.00	0.00	118,427.12
Gross Receipts Business Taxes	0.00	0.00	0.00	0.00	0.00
Amusement Taxes	0.00	0.00	0.00	0.00	0.00
Excise Tax	0.00	0.00	0.00	0.00	0.00
Tax Deed Revenue	0.00	0.00	0.00	0.00	0.00
Penalties and Interest on Delinquent Taxes	283.62	0.00	0.00	0.00	283.62
Licenses and Permits	4,485.00	0.00	0.00	0.00	4,485.00
Intergovernmental Revenues:					
Federal Grants	0.00	0.00	0.00	0.00	0.00
Federal Shared Revenue	0.00	0.00	0.00	0.00	0.00
Federal Payments in Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
State Grants	5,996.24	0.00	0.00	0.00	5,996.24
State Shared Revenue	27,423.41	0.00	0.00	0.00	27,423.41
State Payments in Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
County Shared Revenue:	3,418.94	0.00	0.00	0.00	3,418.94
Other Intergovernmental Revenue	0.00	0.00	0.00	0.00	0.00
Charges for Goods and Services:					
General Government	75.00	0.00	0.00	0.00	75.00
Public Safety	0.00	0.00	0.00	0.00	0.00
Highways and Streets	0.00	0.00	0.00	0.00	0.00
Sanitation	41,055.57	0.00	0.00	0.00	41,055.57
Health	0.00	0.00	0.00	0.00	0.00
Culture and Recreation	53,335.80	0.00	0.00	0.00	53,335.80
Ambulance	0.00	0.00	0.00	0.00	0.00
Cemetery	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Fines and Forfeits:					
Court Fines and Forfeits	0.00	0.00	0.00	0.00	0.00
Animal Control Fines	857.67	0.00	0.00	0.00	857.67
Parking Meter Fines	0.00	0.00	0.00	0.00	0.00
Library	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue and Other Sources:					
Investment Earnings	11,963.94	0.00	0.00	0.00	11,963.94
Rentals	2,700.00	0.00	0.00	0.00	2,700.00
Special Assessments	0.00	0.00	0.00	0.00	0.00
Maintenance Assessments	41,155.80	0.00	0.00	0.00	41,155.80
Contributions and Donations from Private Sources	21,210.23	0.00	0.00	0.00	21,210.23
Liquor Operating Agreement Income	600.00	0.00	0.00	0.00	600.00
Other Revenues	30,999.69	0.00	0.00	0.00	30,999.69
Sale of Municipal Property	0.00	0.00	0.00	0.00	0.00
Compensation for Loss or Damage to Capital Assets	0.00	0.00	0.00	0.00	0.00
Long Term Debt Issued	0.00	0.00	0.00	0.00	0.00
Total Revenue and Other Sources	505,587.51	0.00	0.00	0.00	505,587.51
Expenditures and Other Uses:					
Legislative	38,771.21	0.00	0.00	0.00	38,771.21
Executive	0.00	0.00	0.00	0.00	0.00
Elections	0.00	0.00	0.00	0.00	0.00
Financial Administration	32,981.07	0.00	0.00	0.00	32,981.07
Other General Government	26,544.43	0.00	0.00	0.00	26,544.43
Police	18,850.08	0.00	0.00	0.00	18,850.08
Fire	11,086.18	0.00	0.00	0.00	11,086.18
Protective Inspection	0.00	0.00	0.00	0.00	0.00
Other Protection	0.00	0.00	0.00	0.00	0.00
Highways and Streets	187,147.80	0.00	0.00	0.00	187,147.80
Sanitation	37,851.00	0.00	0.00	0.00	37,851.00
Water	0.00	0.00	0.00	0.00	0.00
Electricity	0.00	0.00	0.00	0.00	0.00
Airport	0.00	0.00	0.00	0.00	0.00
Parking Facilities	0.00	0.00	0.00	0.00	0.00
Cemeteries	0.00	0.00	0.00	0.00	0.00
Natural Gas	0.00	0.00	0.00	0.00	0.00
Transit	0.00	0.00	0.00	0.00	0.00
Health	0.00	0.00	0.00	0.00	0.00
Home Health	0.00	0.00	0.00	0.00	0.00
Mental Health Centers	0.00	0.00	0.00	0.00	0.00
Humane Society	0.00	0.00	0.00	0.00	0.00
Drug Education	0.00	0.00	0.00	0.00	0.00
Ambulance	0.00	0.00	0.00	0.00	0.00
Hospitals, Nursing Homes and Rest Homes	0.00	0.00	0.00	0.00	0.00
Other Health and Welfare	0.00	0.00	0.00	0.00	0.00
Recreation	106,452.94	0.00	0.00	0.00	106,452.94
Parks	42,148.75	0.00	0.00	0.00	42,148.75

ANNUAL REPORT FOR CITY OF MONTROSE
AS OF AND FOR THE YEAR ENDED December 31, 2024

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS

	General				Total
	Fund	Fund	Fund	Fund	Governmental Funds
Libraries	0.00	0.00	0.00	0.00	0.00
Auditorium	0.00	0.00	0.00	0.00	0.00
Historical Preservation	0.00	0.00	0.00	0.00	0.00
Museums	0.00	0.00	0.00	0.00	0.00
Urban Redevelopment and Housing	0.00	0.00	0.00	0.00	0.00
Economic Development and Assistance	0.00	0.00	0.00	0.00	0.00
Economic Opportunity	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Intergovernmental Expenditures	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Judgments and Losses	0.00	0.00	0.00	0.00	0.00
Other Expenditures	0.00	0.00	0.00	0.00	0.00
Liquor Operating Agreements	150.00	0.00	0.00	0.00	150.00
Discount on Bonds Issued	0.00	0.00	0.00	0.00	0.00
Payments to Refunded Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Total Expenditures and Other Uses	501,983.46	0.00	0.00	0.00	501,983.46
Transfers In (Out)	0.00	0.00	0.00	0.00	0.00
Special Item (specify)	0.00	0.00	0.00	0.00	0.00
Extraordinary Item (specify)	0.00	0.00	0.00	0.00	0.00
Increase/Decrease in Fund Balance	3,604.05	0.00	0.00	0.00	3,604.05
Ending Balance:					
Nonspendable	0.00	0.00	0.00	0.00	0.00
Restricted	392,537.48	0.00	0.00	0.00	392,537.48
Committed	0.00	0.00	0.00	0.00	0.00
Assigned	0.00	0.00	0.00	0.00	0.00
Unassigned	655,413.50	0.00	0.00	0.00	655,413.50
Total Ending Fund Balance	1,047,950.98	0.00	0.00	0.00	1,047,950.98

Governmental Long-term Debt

0.00

PROPRIETARY FUNDS--MODIFIED CASH BASIS

	Water	Sewer	Fund	Fund
	Fund	Fund		
Beginning Balance	81,663.98	323,875.41	0.00	0.00
Revenues	122,544.74	102,865.55	293.00	2,107.82
Expenses	87,573.72	95,185.51	0.00	0.00
Transfers in (Out)	0.00	0.00	0.00	0.00
Ending Balance:				
Restricted for:				
Revenue Bond Debt Service	0.00	0.00	0.00	0.00
Revenue Bond Retirement	0.00	0.00	0.00	0.00
Revenue Bond Contingency	0.00	0.00	0.00	0.00
Special Assessment Bond Guarantee	0.00	0.00	0.00	0.00
Special Assessment Bond Sinking	0.00	0.00	0.00	0.00
Equipment Repair and/or Replacement	0.00	0.00	0.00	0.00
Landfill Closure and Post Closure Costs	0.00	0.00	0.00	0.00
Permanently Restricted Purposes	0.00	0.00	0.00	0.00
Other purposes	0.00	0.00	0.00	0.00
Unrestricted	116,635.00	331,555.45	0.00	0.00

Enterprise Long-term Debt

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at 605-369-5065.

Municipal funds are deposited as follows:

Depository	Amount
Security State Bank	

2025 General Fund; Money Market Accounts; CD - Overview

Account Name	Account #	Purpose	Opened	Jan. Recon Balance	Feb. Recon Balance	Mar. Recon Balance	Apr. Recon Balance
Checking Account	xxxx0164	Operating Fund	X	336,787.96	390,935.16		
Water Fund	602	General Fund	X	44,195.15	47,366.52		
Sewer Fund	604	General Fund	X	62,706.60	63,009.46		
CAMP Account	MMxxx1950	Cmp Dep/Season Dep.	X	92,762.88	93,191.20		
ODELL Account	MMxxx1776	Borrow Option	X	192,668.30	192,786.54		
Montrose Operations	MMxxx1739	Optional		185,861.48	260,901.87		
Reserve for Equipment	MMxxx1832	Optional	X	45,290.61	45,318.40		
Water Fund Savings	MMxxx1997	Savings	3/30/2023	73,569.62	73,614.77		
Sewer Fund Savings	MMxxx1973	Savings	3/30/2023	264,800.05	264,962.56		
18m CD ODELL	X7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	May Recon Balance	Jun Recon Balance	Jul Recon Balance	Aug Recon Balance
Checking Account	xxxx0164	Operating Fund	X				
Water Fund	602	General Fund	X				
Sewer Fund	604	General Fund	X				
CAMP Account	MMxxx1950	Cmp Dep/Season Dep.	X				
ODELL Account	MMxxx1776	Borrow Option	X				
Montrose Operations	MMxxx1739	Optional	9/20/2022				
Reserve for Equipment	MMxxx1832	Optional	X				
Water Fund Savings	MMxxx1997	Savings	3/30/2023				
Sewer Fund Savings	MMxxx1973	Savings	3/30/2023				
18m CD ODELL	X7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	Sep. Recon Balance	Oct. Recon Balance	Nov. Recon Balance	Dec. Recon Balance	Annual Interest
Checking Account	xxxx0164	Operating Fund	X					
Water Fund	602	General Fund	X					
Sewer Fund	604	General Fund	X					
CAMP Account	MMxxx1950	Cmp Dep/Season Dep.	X					
ODELL Account	MMxxx1776	Borrow Option	X					
Montrose Operations	MMxxx1739	Optional	9/20/2022					
Reserve for Equipment	MMxxx1832	Optional	X					
Water Fund Savings	MMxxx1997	Savings	3/30/2023					
Sewer Fund Savings	MMxxx1973	Savings	3/30/2023					
18m CD ODELL	X7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000	X

CAMPGROUND REVENUE HISTORY

	2022	2023	2024	2025	2025
ODELL ACCT.	18,000	14,000	10,000		
	(9 SEAS)	(7 SEAS)	(5 SEAS)		(5 SEAS)
SEASONAL CAMP ACCT.		0	0		
SEASONAL DEPOSITS		0	\$750/2025		150
NIGHTLY REVENUE ONLY			<i>bank statement</i>	#Res. in Camp / ARRIVALS REPORT	<i>bank statement</i>
JAN	175	550	518.90	0	2,770.17
FEB	75	500	191.28	0	634.14
MAR	575	175	3,533.37	0	
APR	1,225	875	2,422.81		
MAY	1,093	3150	3,487.16		
JUN	7,237	4200	4,837.86		
JUL	2,880	3200	5,752.01		
AUG	3,425	2150	5,469.73		
SEP	2,375	2205	2,698.33		
OCT	650	1079	331.49		
NOV	150	0	216		
DEC	220	0	92.38		
Non Seasonal Total:	20,080	18,084.00	28,985.90		3,404.31

2024 Total Revenue: \$38,775.70

revised: 3/03/25

VOUCHERS

MARCH COUNCIL MEETING VOUCHER SUMMARY

PAID Between Meetings

29539e	FEDERAL TAX PAYMENT	2/28/25	\$592.33	Payroll Taxes
00023e	CAMPSPOT	3/5/25	\$57.00	Camp Reservation Fees
00022e	CLOVER CONNECT	3/4/25	\$29.36	ACH Card Fees for Campground
30570	MENARDS	3/3/25	\$79.36	Ofc Rugs; Cleaning Supplies
30589	PETERSON, TRAVIS	3/5/25	\$79.75	UB Deposit Refund
29540e	SD DOR	3/3/25	\$231.47	Monthly Garbage Tax Reporting
30571	SD DOR	3/3/25	\$150.00	Liquor License Web's Pub
30569	SD RETIREMENT SYSTEM	3/3/25	\$681.56	Monthly Reporting
30572	THE SECURITY STATE BANK	3/3/25	\$525.52	Door Handle Com. Center; Batteries; Cert Mail; Camp Outdoor Bulletin Board

PAID at Council Meeting

30573	A&B BUSINESS	3/11/25	\$238.92	Monthly IT Service; Printer Contract
30574	ADDY DISPOSAL	3/11/25	\$2,994.00	Monthly Garbage Fee
30575	BADGER METER	3/11/25	\$60.89	Monthly cellular/network fees
30576	CITY OF MONTROSE	3/11/25	\$0.70	Monthly UB Bill
30577	DAKOTA PUMP	3/11/25	\$780.00	Annual Cloud9 Monitoring Liftstation
30588	DELL RAPIDS LAW FIRM	3/11/25	\$88.00	Lawyer Fees for Jan/Feb 2025
30593	FEDERAL TAX PAYMENT	3/11/25	\$1,314.65	1st Quarter in 2023 Payroll Tax Shortage
30578	GOLDEN WEST	3/11/25	\$198.18	Monthly Office Phone Bill
30579	KINGBROOK RURAL WATER	3/11/25	\$3,512.80	Monthly Water Purchase-Usage
30580	MCCOOK CO. AUDITOR	3/11/25	\$1,733.50	Monthly Sheriff Fee
30581	MCCOOK CO. EMS, INC.	3/11/25	\$762.06	Monthly Ambulance Fee
30582	MCCOOK CO. REG OF DEEDS	3/11/25	\$5.00	Deeds request (2)
30583	MIDAMERICAN ENERGY	3/11/25	\$565.83	Prior month Usage
30592	MILLER, JAYDA	3/11/25	\$83.81	UB Deposit Refund
30584	MONTROSE GAS PLUS	3/11/25	\$99.20	Fuel-city equipment
30585	NEW CENTURY PRESS	3/11/25	\$201.56	Mtg. Minutes; Public Notices (3)
30586	PFEIFER IMPLEMENT	3/11/25	\$143.18	Light Beacon-Skid
30590	SCHOENFISH & CO. INC.	3/11/25	\$150.00	Assistance to FO for 2024 Annual Report Filing
30591	SIGN DESIGN	3/11/25	\$250.00	Tree Dump Sign
30587	SOUTHEASTERN ELECTRIC COOP	3/11/25	\$2,343.90	Monthly Electric Bill
	TOTAL PAID:		\$17,952.53	

Payroll

	Finance Officer		\$4,240.00	2 pay periods - February
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$1,484.75	2 pay periods - February
	TOTAL SALARIES:		\$5,824.75	
	GRAND TOTAL:		\$23,777.28	